

Waterman Primary School

The Boulevard

Rochford

Essex

SS4 1QF

Telephone: 01702 546237

Email: [waterman.office@heartsacademy.uk](mailto:waterman.office@heartsacademy.uk)

Website: [www.hearts-waterman.uk](http://www.hearts-waterman.uk)

 [http://twitter.com/http://twitter.com/  
@WatermanPrimary](http://twitter.com/http://twitter.com/@WatermanPrimary)

Head of School : Mrs K Collison

Executive Head: Mr D Wry



HEARTS ACADEMY TRUST

Friday 10<sup>th</sup> November 2023

**Re: Year 5/6 Christmas Workshop at KES**

Dear Parents,

We are excited to be able to offer a trip to KES for all Year 5 and 6 children. This trip will give the children a chance to visit KES and take part in a Christmas workshop. The day will consist of two main sessions where children will work in teams to complete activities.

The visit has been fully risk assessed and will be well-supervised by experienced staff. On the day of the visit, the children will need to be registered by **08:45am** for a **09:00am** departure and we expect to return at approximately **1:30pm**. This means that the school day will run as normal and children can be collected/walk home at **3:15pm**. We will be walking to and from KES.

The children will also require a disposable packed lunch in a carrier bag – no sandwich boxes please – and a drink in a shatterproof container. Children should come to school dressed in their school uniform as usual. If you require a school packed lunch, could you please complete the form below.

There is no cost for this visit.

We will undertake the visit on the following date:

**Thursday 16<sup>th</sup> November**

Yours sincerely,

Miss Shields

Senior Teacher & Year 5/6 Class Teacher



---

WATERMAN PRIMARY SCHOOL  
YEAR 5/6 VISIT TO KES

I give my permission for Waterman Primary School to take my child on the aforementioned educational visit to KES.

(Child's name) ..... Class .....

Signed: ..... Date.....

Parent/Carer

I will require a school packed lunch

(Child's name) ..... Class .....

Signed: ..... Date.....

Parent/Carer