

## Helping in school

Here is some information about being a volunteer in school.

Waterman Primary would like to thank you for volunteering to help us.

Your generosity is appreciated by both staff and children.



Enjoys learning

Achieves their best

Respects everyone and everything

Teams up together

Happily



### Waterman Primary School

The Boulevard

Rochford

Essex

SS4 1QF

Phone: 01702546237

Fax: 01702530693

E-mail: [admin@waterman.essex.sch.uk](mailto:admin@waterman.essex.sch.uk)

Website: [www.watermanprimaryschool.ik.org](http://www.watermanprimaryschool.ik.org)

### Waterman Primary School

*We all grow together.*

## Information for parents helping in school



Autumn 2012

## Being a volunteer.

We have produced this leaflet as a basic guide for those parents and helpers who are kind enough to volunteer to help the children at Waterman primary School.

You may feel unsure how you can help so hopefully this leaflet will help to allay any doubts or apprehensions. We welcome and value your help with many different aspects of the life in school, from reading with children to preparing resources and even gardening!

Some parents or helpers are available to help regularly whilst others can only spare time every now and then. We appreciate any help you are able to offer!

### How do I volunteer?

This is easy... just share your interest with a member of the office staff and discuss which activities you would like to help with.

### Activities you might like to help with...

Reading	Art	Cookery
Gardening	Trips	A sport
Sewing	Music	Maths games

If you have a particular talent or skill please don't keep it to yourself—we want our children to have the richest learning experience that they could possibly have.

### Help with reading

When reading it is a good idea to encourage children to read with expression, talk about the story and use the clues in the pictures and the letter sounds to help them with unknown words. We also like to talk about the characters and what they think might happen next.

### How will my child benefit?

When children see their parents or other family member getting involved in the school it...

- Shows them you are interested in what the school is doing
- Lets them see that you value what they are learning
- Helps them learn about good citizenship from your example

### How will I benefit?

- You will get to know the teachers and other parents
- You will gain a better understanding of how the school works
- You will be setting a good example to young people
- You will have the satisfaction you are contributing to the school and impacting upon children's learning

### How will the school benefit?

- It gives the school a wider range of experience and skills to draw upon
- The school will develop a better of our parents and the community
- The school will be grateful for the extra help.

### Security

Please ensure that you enter the building through the main entrance and sign the visitors book. You will be asked to wear a visitor's badge throughout your visit. Please sign out and return the badge when you leave the school.

### Confidentiality

By working in school you will see individual children with different needs in different ways. You therefore possess confidential information about children's abilities and progress. It is possible that you may be asked, by other people, to discuss or comment on what you see. It is the teacher's place to discuss a child's work, needs and behaviours with his/her parent.

If you are put in this awkward position, always suggest that the person asking takes his/her enquiry to the appropriate teacher.

During your time in school you may also hear information of a personal or sensitive nature about a child or member of staff; we ask that you do not share this with anyone outside school.